

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, June 5, 2024 at 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, June 5, 2024 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Trustees Daniel W. White and Judith C. Ogden. Not in attendance this evening, Deputy Mayor Lisa Davidson and Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig; Building Inspector, Robert O’Shea; Dir. of Highway Operations, Frank Prinzevalli and Village Attorney’s, Lisa Perillo and Timothy Hill.

Mayor Michael D. Utevsky:

- Long Island Sound Resilience Planning Support Program, presentation by Elizabeth Hornstein. A motion was made to execute an Acceptance of Support letter in reference to Head of the Harbor’s Expression of Interest to the Long Island Sound Resilience Planning Support Program. It was, upon motion by Trustee White, second by Trustee Ogden and voted (2-1-0) to accept. Motion failed. Further discussion ensued. Matter to be tabled.
- Use of Arborist as consultant, at applicant’s expense. Discussion ensued. No action taken.
- Building Department permit fees. Discussion ensued. No action taken.
- Building Department impact fees for road repair. Discussion ensued. No action taken.
- Draft Tree Removal Permit Application and Tree Code. Discussion ensued. No action taken.
- It was, upon motion by Trustee Ogden, second by Trustee White and unanimously amended:
RESOLUTION #035-24
RESOLVED, to appointment of Leora Vatash to the Tree Committee for a term to expire April 2025.
- Road paving. Discussion tabled.
- St. James Fire District Budget Vote to be held Tuesday, July 2, 2024, at Village Hall. Insurance certificates have been received.

Financials – Patricia A. Mulderig, Village Treasurer:

- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously amended:
RESOLUTION #036-24
RESOLVED, to adopt Abstracts #127935 through and including #127940 in the total amount of \$21,027.05 be paid from the General Fund.
- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously amended:
RESOLUTION #037-24
RESOLVED, to authorize and direct the village treasurer to release payment of \$337.79 to Dime Credit Card which is due prior to the Board of Trustees meeting.
- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously amended:
RESOLUTION #038-24
Adjustments to 2023/2024 tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls.
RESOLVED, to authorize and direct the village treasurer to refund the taxes as per the successful grievances in the amount of \$673.63 as noted:

24	37100	6	2	20	Stephen J. Barounis	46 Harbor Hill Rd. SJ	31-May-24	15-May-24	8000	6960	(1,040)	229.32
25	40200	7	1	12.7	Laura Tartamella	7 Meadow Gate West SJ	31-May-24	15-May-24	11368	10440	(928)	204.62
26	44800	7	3	24.21	Guenther & Helene Bartsch	6 Meadow Gate East SJ	31-May-24	15-May-24	11675	10788	(1,087)	239.68
ASSESSMENT ADJUSTMENTS - JUNE 5, 2024											(3,055)	673.63

Police Department – Charles M. Lohmann, Police Chief:

- Both the Chief of Police and the Building Inspector made the Board aware of violations regarding commercial use of residential property. Counsel to draft correspondence. No further action taken.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Ogden, second by Trustee White and unanimously adopted, to adjourn the meeting at 8:52 PM.

Respectfully Submitted,

Margaret O’Keefe, Village Administrator/Clerk